

OCTORARA AREA SCHOOL DISTRICT

Minutes of Board Meeting Held on March 20, 2023

The regular meeting of the Octorara Area School Board was held in the Octorara Area Jr./Sr. High School Multi-Purpose Room on March 20, 2023.

A moment of silence and the Pledge of Allegiance preceded the meeting.

The President, Mr. Ganow, called the meeting to order at 7:00 p.m. Other members present were Ms. Bowman, Mr. Falgiatore, Mr. Fox, Mr. Hurley, Mr. Koennecker, Mr. Norris, Ms. Yelovich, and Mr. Zimmerman. Also present were Mrs. Hardy, Secretary; Dr. Orner, Superintendent; Mr. Curtis, Business Manager; members of the administrative team; and eight citizens.

The minutes of the Work Session of February 13, 2023, and the Regular Meeting of February 20, 2023 were approved on motion of Mr. Zimmerman, second by Mr. Hurley and approval of all members present.

Under presentations, Dwayne Walton, Dr. Propper, and Dr. Haller discussed the proposed partnership between the Parkesburg Point and the Octorara Area School District for volunteer support for students in grades 5-12.

Mr. Fantazzi gave a winter sports review.

Under information items, The Octorara Area School District will partner with the Parkesburg Point with volunteer support for students in grades 5-12 at no cost to the District. The Board discussed making this an agenda item to be voted on. It will be added as agenda item "P".

Mr. Hurley requested the Board be given regular updates on the program.

The Treasurer's Report, which can be found at the end of these minutes, was approved on motion of Mr. Zimmerman, second by Mr. Fox and approval of all members present. (Appendix A-3/20/23)

A list of bills for the General Fund totaling \$1,160,929.97; Cafeteria Fund totaling \$49,406.17, Capital Projects totaling \$42,401.39, and Capital Reserve totaling \$0.00 of which are attached to these minutes as Appendix B-3/20/23, were approved and ordered paid on motion of Mr. Hurley, second by Mr. Fox and approval of all members present.

Under visitors' comments for agenda items only, Jay Lusby, Parkesburg, thanked the Board for considering the agreement with the Parkesburg Point. He thanked Mr. Walton for offering their services to the District.

The following items were approved on motion of Ms. Bowman, second by Mr. Fox and approval of all members present:

The Octorara Board of School Directors approved the Lease Agreement with American Tower Management, LLC. (Appendix C-3/20/23)

The Octorara Board of School Directors approved the Chesconet Agreement effective July 1, 2023 through June 30, 2024. (Appendix D-3/20/23)

The Octorara Board of School Directors approved the extension of the Environmental Control Systems, Inc. contract through June 30, 2026. (Appendix E-3/20/23)

The Octorara Board of School Directors approved the Service Agreement with the Chester County Intermediate Unit for a technology specialist from March 8, 2023 through June 8, 2023. (Appendix F-3/20/23)

The Octorara Board of School Directors approved the following policies, first reading:

137 *Home Education Programs*

137.1 *Extracurricular Participation by Home Education Students*

137.2 *Participation in Cocurricular Activities and Academic Courses by Home Education Students*

137.3 *Participation in Career and Technical Education Programs by Home Education Students*

(Appendix G-3/20/23)

The Octorara Board of School Directors accepted the resignation of Mr. Colin Kolb as a computer systems technology teacher at the Octorara Jr./Sr. High School effective March 3, 2023. (Hired January 2, 2020)

The Octorara Board of School Directors accepted the resignation of Ms. Deirdre Shappell as a long-term substitute reading specialist at the Octorara Jr./Sr. High School effective March 31, 2023. (Hired February 20, 2023)

The Octorara Board of School Directors approved Mr. Robert Smith as a long-term substitute CTE Teacher of Record/Computer Systems Technology teacher effective March 6, 2023 through the end of the 2022-2023 school year. Mr. Smith's salary will be \$54,416, pro-rated, which is Step 18 to MAX of the Bachelor's scale. (Mr. Smith is transferring from a previous long-term substitute position beginning December 1, 2022 and is replacing Colin Kolb who resigned.)

The Octorara Board of School Directors approved the transfer of Ms. Diane Vinson from food service employee to food service site leader at the Octorara Jr./Sr. High School effective February 16, 2023. Ms. Vinson's rate will be \$17.00 per hour for 5.75 hours per day.

The Octorara Board of School Directors approved the following supplemental contracts for the 2022-2023 school year:

Craig Leister	Varsity Asst Baseball Coach	6 pts @ \$620	\$3,720
Jacklyn Urbas	Music Director – Chorus OJHS	1 pt @ \$620	\$620
Jacklyn Urbas	Music Director – Chorus OSHS	1 pt @ \$620	\$620
Jacklyn Urbas	Musical Accompaniment – Elementary	1.5 pts @ \$620	\$930
Joe Lynch	Musical Production – OSHS Assistant	2 pts @ \$620	\$1,240
Robert Smith	E-Sports/Skills USA Advisor	1.16 pts @ \$620	\$719.20

The Octorara Board of School Directors approved the following supplemental contract for the 2023-2024 school year:

Ed Smith	Head Football Coach	10 pts @ \$620	\$6,200
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On motion of Ms. Bowman, second by Mr. Hurley and approval of all members present the Octorara Board of School Directors approved the changes to the Octorara Jr./Sr. High School Program of Studies for the 2023-2024 school year. (Appendix H-3/20/23)

On motion of Ms. Yelovich, second by Mr. Norris and approval of all members present the Octorara Board of School Directors approved the Equipment Donation Agreement with Cleveland-Cliffs Plate LLC for a charitable equipment donation for furtherance of educational purposes for the Octorara Homeland Security & Protective Services Academy. (Appendix I-3/20/23)

On motion of Ms. Bowman, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved the request for intermittent unpaid family medical leave for Ms. Samantha Norris effective March 6, 2023 through the end of the 2022-2023 school year. (Ms. Norris is a third grade teacher at the Octorara Elementary School.)

On motion of Mr. Norris, second by Mr. Falgiatore and approval of all members present the Octorara Board of School Directors accepted, with regret, the resignation of Dr. Michele Orner as Superintendent of the Octorara Area School District effective April 30, 2023. (Hired March 19, 2018)

On motion of Ms. Bowman, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors approved the Memorandum of Agreement with the Parkesburg Point to provide volunteer support for students in grades 5-12 at no cost to the District. (Appendix J-3/20/23)

Under the Finance Committee report, Mr. Hurley reported the committee discussed the 2023-2024 budget that included the Governor's proposed budget, staffing, and budget timelines.

Under the CCIU Board Representative Report, Mr. Norris reported on the meetings held on February 22 and March 15, 2023.

There were no items of old business, new business, other items or announcements, or visitors' comments in general.

Under administrator comments and announcements, Ms. Lease said the first of seven preschool visitations started today with Maple Grove Preschool visiting the OPLC. She reported the K-6 Family Literacy Night was well attended and thanked the culinary program for making the cupcakes. She said over 300 couples attended the PTO sponsored Father/Daughter dance; their next activity is Paint Night in April.

Dr. Haller reported Jack Bierlein, Jack McGinnis, Andrew Mitman, and Avery Remphrey from Ms. Gray's class participated in the Chester County Science Research Competition held at the Parkesburg Point on March 8. The competition required research, bibliographies, paperwork, proposals, experiments, data collection, data interpretation, specific criteria, slideshow and a tri-board as well as interviews at the competition. Dr. Haller congratulated these students for their hard work and commitment demonstrated at the Science Fair.

Mr. Dikun announced K-6 parent/teacher conferences will be held on Thursday, March 23. The Math 24 competition is underway as well as the Girls on the Run program which runs through mid-May.

Dr. Tachau said the curriculum for the new courses in the Jr./Sr. High Program of Studies will be presented to the Board for approval. She encouraged attendance at the Education Committee meeting on March 27 as participants from the NCEE Program will hold a panel discussion to better understand the concept of the work being done.

Dr. Propper reported the 8th grade scheduling night was well attended. The guidance department is busy with course selections for next year; he thanked them for their coordination with the scheduling night. The end of the 3rd marking period for grades 7-12 is March 24. The Mr. Octorara show is scheduled for March 24 at 7:00 p.m.

Dr. Orner thanked Dwayne Walton and the staff at the Parkesburg Point for their continued support of the Octorara School District and community.

There were no Board comments.

Mr. Ganow announced the following upcoming meetings:

Executive Session for Personnel - Monday, March 20, 2023 - Following the Regular Meeting in room 102 at the Jr. High School

Education Committee Meeting – Monday, March 27, 2023 – 6:00 p.m. in the Jr. High Multi-Purpose Room

Policy Committee Meeting – Monday, April 10, 2023 – 6:00 p.m. in room 102 at the Jr. High School

Facility Committee Meeting – Monday, April 10, 2023 – 6:30 p.m. in in room 102 at the Jr. High School

Next Regularly Scheduled Work Session – Monday, April 10, 2023 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

Finance Committee Meeting – Monday, April 17, 2023 – 6:00 p.m. in room 102 at the Jr. High School

Next regularly scheduled Board Meeting – Monday, April 17, 2023 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

Education Committee Meeting – Monday, April 24, 2023 – 6:00 p.m. in room 102 at the Jr. High School

There being no further items of business the meeting adjourned at 7:48 p.m. on motion of Mr. Norris, second by Mr. Koennecker and approval of all members present.

This Board meeting can be viewed in its entirety at www.youtube.com/user/OctoraraAreaSD.

TREASURER'S REPORT
OCTORARA AREA SCHOOL DISTRICT
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
GENERAL FUND
2022-2023

Cash Balance as of January 31, 2023 \$ 1,327,431.75

Receipts Deposited:

Revenue - (Tax Receipts, State Transfers)	\$	2,203,419.74		
Other Receipts - (Retiree Medical Payments, Misc.)		1,000.00		
Checking Account Interest		489.68		
Accounts Receivable		183,673.05		
Transfer in from Investments		3,576,031.48		
				5,964,613.95
 Total Available	 \$			 7,292,045.70

Disbursements:

Net Payroll	\$	1,138,091.24		
Accounts Payable		4,342,966.62		
Transfer to Investments		-		
				5,481,057.86

General Fund Cash as of February 28, 2023 \$ 1,810,987.84

Investments Outstanding

Beginning Balance PSDLAF Investment Account	\$	8,324,871.21		
Beginning Balance Fulton Money Market		26,904,301.15		
Earnings on PSDLAF Investment Account		27,694.61		
Earnings on Fulton Money Market		22,775.28		
Net Transfers		(3,576,031.48)		

Total General Fund Cash and Investments as of February 28, 2023 \$ 33,514,598.61

For the February 20, 2023 Regular Board Meeting

march



Respectfully submitted,

Jill L. Hardy, Secretary
Octorara Board of School Directors